

## **EQUAL EMPLOYMENT OPPORTUNITY ADVISORY COMMITTEE (EEOAC)**

**May 8, 2002**

Prepared by: Analisa Bevan

Approved: May 14, 2002

### **Members Present**

Analisa Bevan  
Russell Grace  
Teresa Medeiros  
Ivonne Guzman-Cicero  
Charles Ross

### **Guests Present**

Gayle Yost  
Hector Pelayo  
Satyam Vyas

### **Members Absent**

Tony Dickerson  
Stephanie Hernandez  
Judy Yee  
Joe Guerrero

The meeting was called to order at 9:35 a.m. The meeting was held by conference call between the Cal/EPA Headquarters Building located in Sacramento and ARB El Monte offices.

### **APPROVAL PREVIOUS MINUTES**

The committee approved minutes from the March 28, 2001 meeting. The committee will consider the minutes from the April meeting at the next meeting.

### **EQUAL EMPLOYMENT OPPORTUNITY COMMITTEE**

Gayle Yost reported that the Work Force Analysis and Goal Setting is underway. New requirements are being implemented this year, which are being reviewed by ASD staff at this time. The result of the project will be setting of goals for employment of persons with disabilities and upward mobility.

### **DISABILITY ADVISORY COMMITTEE**

Gayle Yost reported that the Cal/EPA DAC has primarily concentrated on building issues for the Cal/EPA Headquarters Building. The Cal/EPA DAC is currently exploring their next set of goals as building issues are nearly resolved.

Reception areas for the 5<sup>th</sup> and 6<sup>th</sup> floors have been lowered to improve accessibility. Reaction from staff to the lowered counters has been positive. Staff have commented that the lower counters look nice and are more inviting to staff. Each ARB division has done an assessment of work spaces and education to keep things clear and accessible. Review of the El Monte offices may be necessary in the future due to recent space changes.

### **CONTINUING (OLD) BUSINESS**

### Career Development Seminar

Members reviewed a draft agenda prepared by Analisa Bevan. Members suggested the use of discussion panels for specific areas of the agenda. Analisa Bevan committed to sending out a revised agenda based on comments received during the meeting in order to discuss suggested speakers for each discussion topic at the next meeting.

Teresa Medeiros volunteered to reserve a room for the Sacramento seminar.

### **NEW BUSINESS / OPEN AGENDA**

- The committee postponed discussion of the EEOAC's goals. It was requested that the Chair e-mail current goals to committee members as a starting point for the next meeting's discussion.
- Satyam Vyas had questions about the hiring freeze. Members suggested speaking to his manager and to personnel.
- Analisa Bevan suggested that the committee try using video conferencing for future meetings. Teresa Medeiros volunteered to look into meeting room availability for future meetings using video conferencing.

The next meeting will be held June 12, 2002 at 9:30 a.m. at the same locations.

### **ADJOURN**

The vice-chair adjourned the meeting at 11:00 a.m.